



OFFICE OF THE PRINCIPAL
Naharkatiya College


Naharkatia, Dist: Dibrugarh, Assam - 786610
www.naharkatiyacollege.com, nhkcollege@gmail.com

Ref. No. NC/2017/

Date: 10/10/2017

Actions taken on the suggestions made by the Grievance Redressal Cell of Naharkatiya College on 27/09/2017

1. Twenty Five pair of New Bench and Desk have been arranged.
2. Four new Urinal have been under construction for both boys and girls with running water facilities.


Principal

Naharkatiya College

Naharkatia Principal
Naharkatiya College
Naharkatia



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Ref. No. NC/2018/

Date: 14/12/2018

Actions taken on the basis of suggestions made by the Grievance Redressal Cell of Naharkatiya College on 22/10/2018.

1. Two Aqua Guard have been arranged in the canteen.
2. Proposal have been presented to the Governing Body for extension of Canteen Building.


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Date: 06/02/2020

Ref. No. NC/2020/

Actions taken on the suggestions made by the Grievance Redressal Cell of Naharkatiya College on 27/12/2019.

1. A Swiper have been appointed on regular basis.
2. Recreational facility like carrom board, Ludo etc. have been arranged in the both boys and girls common room.

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Ref. No. NC/2021/

Date: 16/11/2021

Following actions have been taken on the suggestions made by the Grievance Redressal Cell of Naharkatiya College on 09/09/2021.

1. All the drinking water points of the college have been made functioning.
2. The Number of boys and girls toilet have been increase.
3. More food items have been included at canteen menu.

Principal
Naharkatiya College
Naharkatia


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Naharkatiya College
Naharkatia

Administrative Advisory Committee Meeting

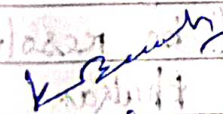
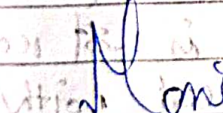
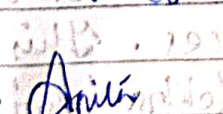
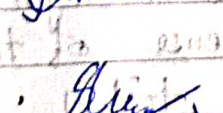
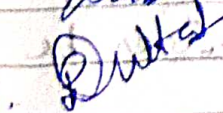
Agenda

1. Taking chair by the President
2. Objectives of the Meeting:
3. Discussion on the feedback Report Analysis
4. Discussion on any other matter related with Administration.
5. Resolutions taken

Remarks of the President

Vote of thanks.

Signature of the Members Present

1. 
2.  One Phulem
3.  Anis
4. 
5.  Datta

Proceedings

A meeting of the Administrative Advisory Committee was held on 4/08/2018 to discuss about the feedback and analysis report received from the Teachers, Students and Alumni during the session 2018-2019. At final the Principal cum Chairman of Administrative Advisory Committee welcome all the members of the committee and stated the objectives of the meeting and read out the Analysis Report of feedback received from the Teachers, Students and Alumni and made the house open for discussions.

At final Dr. Kalyan Baruah, Principal cum president said that the suggestions of the feedback for the session 2018-19 were same as that of 2017-2018. Accordingly initiatives were taken to improve the facilities. However because of sweeper who was appointed to maintain cleanliness the toilets did not show up daily as required due to which the issue could not be resolved completely. In this regard Moni Ram Phukan stated that if the appointed sweeper is not regular in his service he should be replaced with another sweeper to avail the services. This was strongly supported by Smt. Smriti Rekha Gogoi Gayan who mentioned that in absence of the regular sweeping services the toilets become unhygienic so immediate steps be taken to solve the problem.

Thereafter K. Dey reported that a few number of ceiling fans are not in working

conditions in the classroom. On this issue Dr Kalpana Baruah said that because of lighting issue few of the fans in the classroom get damaged. But this problem will be solved as soon as possible.

After that Mr Prasanta Datta draws the attention of the house towards towards the college Play ground which needs maintainance and to organised a Volleyball Coaching Camp. He also proposed to held Inter college Volleyball Competition in the Volleyball complex of the college. In this matter the Principal mentioned that the Playground will be maintained properly after the rain mansoon season is over.

After this the chairman thanked everyone and called an end to the meeting. The resolutions taken in the meeting are as follows.

1. A new sweeper should be appoint to ensure cleanliness of the toilets.
2. Maintainance and Repair of the ceiling fans and switches 'immediately'.
3. Maintainance of College Playground properly.
4. To organise Inter-College Volleyball Tournament of Dibrugarh University along with Volleyball Coaching Camp for Students.

Meeting of Administrative Advisory Committee.

Agenda of the meeting.

1. Taking Chair by the Chairperson.
2. Objectives of the meeting.
3. Discussion on feedback Analysis Report.
4. Any Other matter.
5. Remarks of the Chairperson.
6. End of the meeting.

1. Tarun Chandra Nath
2. ~~K. S. Sankar~~
3. Kalyan
4. Anil Kumar
5. M. S. Phulekar
6. B. K. Khairkar
7. ~~D. S. Patil~~

Proceedings

A meeting of the Administrative Advisory Committee is organised on 06/08/2019 to discuss the annualisation report of the feedback collected from the teachers and alumnie for the session 2019-20. At first the Chairman and principal Smt. Tarun Chandra Nath read out the report and made open the house for discussion.

First, on the basis of the report K. Dey, Co-ordinator, I & AC, Naharkatiya College drew the attention of the house towards the college playground. On this Chairman said that during the last session. The college playground was used by the Indian Airforce twice to conduct their military exercise with their radar facility which required the installation of heavy equipment vehicles to be installed within the boundary of the college playground which rendered the playground in some what is a bad condition and requires ~~re~~ relabeling. Prof. K. Dey strongly stressed this to be close ~~proper~~ as soon as possible. So that sporting could be function properly.

Dr. Snita Mahanta further stressed on the ~~see~~ need of reviewing, repair and maintainance of water pipe line in the college and supply of running water to

all the points. Monikam Phukan stressed on the need of ~~reinsallatios~~ reinstallation and replacement of the water pipes if necessary. K. Deji further drew the attention of the house to the water cooler which was not in function and had not been repaired. So provision be made for its repair and functionality. Further, Dr. Anita Mahanta stressed on the need of the increasing chairs in the girls and boys common room. She also stressed on the need of providing recreational games inside common rooms like Carrom boards etc.

Further, P. Dutta, stressed on the need of review of feedback mechanism collected from students, teachers & parents. For this he proposed to reformation of the feedback questionnaire and asked for the responsibility. Dr. Anita Mahanta too stressed on the necessity of refresher training for the office staff.

After this Chairman Parun Chandra Nath thanked everyone for their suggestions and called an end to the meeting.

The resolutions taken in the meet are as follows.

1. Relabeling and Green cutting in the playground.
2. Review, Repair and Maintenance of the older water pipelines.

3. Replacement of pipelines wherever necessary.

4. Increase in the sitting facilities in the Boys and Girls Common room along with recreational facilities

5. Mechanism of feedback collection to be reviewed and responsibility entrusted upon DM: P Dutta.

6. Refresher Training Programme to be conducted for the office staff

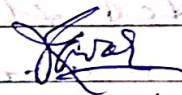
Meeting of Administrative Advisory Committee

Agenda

1. Taking note of the Chairperson
2. Objectives of the meeting
3. Discussion on feedback Report ^{Analysis}
4. Any other matter
5. Remarks of the Chairperson.
6. End of the meeting

Signatures and Name of the students

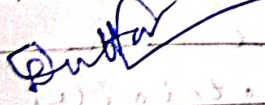
1. Dr. Jyoti Prasad Kaur



2. May

3. Dr. Smriti Rekha Gogoi Gayan Devi

4. P. Khushka

5. 

Proceeding

A meeting of the Administrative Advisory committee is held on 07/08/2020 to discuss the matters in relation to the feedback collected from the Alumni and and teachers. At first, Chairman and Principal, Administrative Advisory committee Dr. J. P. Koundan read the report of the feedback collected from the Alumni and Teachers and there after asked the members to give suggestions.

K. Dey, Co-ordinator, IDAG first referring to the points where low excellence has been witnessed, need to be improve. Dr. J. P. Koundan, further elaborated the in certain problems because of Covid-19 Pandemic could not be addressed properly and there were those areas where a short of low and mixed review was received. Dr. P. Butka said that since it has been reported that extra curricular activities could not be addressed as the alumni had expected so there should be arrangements made for the same. It was supported by Beganta Khaniker

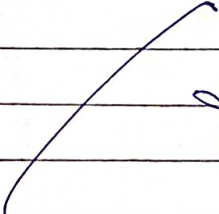
Along with P. Butka that since the review by the alumni and teachers are low, so a review of overall facilities be done so that the problem of electricity, water facilities can be repaired and made functional. It would also cater to the necessity of clean drinking water. This was also supported by

the house.

Later, Dr. J. P. Kondekar thanked everyone for their participation and suggestions and called an end to the meeting. Resolution adopted in the meeting are as follows.

1. Students be given opportunities, time and equipments for taking part in the extra-curricular activities.

2. Review of all electrical wires and equipments along with water pipe lines.


J.P. Kondekar
7/8/2020


07/08/2021

Meeting of Administrative Advisory Committee

Agenda

1. Taking Chair of the Chairperson
2. Objectives of the meeting
3. Discussion on feedback Report Analysis
4. Any other matter
5. Remarks of the Chairperson.
6. End of the meeting

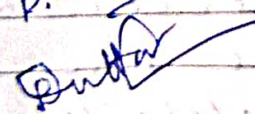
Signatures and Name of the students

1. Dr. Jyoti Prasad Kaur 

2. May

3. Dr. Smriti Rekha Gogoi Gayan Devi

4. P. Khunika

5. 

Proceeding

A meeting of the Administrative Advisory committee is held on 07/08/2021 to discuss the matters in relation to the feedback collected from the Alumni and and teachers. At first, Chairman and Principal, Administrative Advisory committee Dr. J. P. Koundan read the report of the feedback collected from the Alumni and Teachers and there after asked the members to give suggestions.

K. Dey, Co-ordinator, IDAC first referring to the points where low excellence has been witnessed, need to be improve. Dr. J. P. Koundan, further elaborated the in certain problems because of Covid-19 Pandemic could not be addressed properly and there were those areas where a short of low and mixed review was received. Dr. P. Butta said that since it has been reported that extra-curricular activities could not be addressed as the alumni had expected so there should be arrangements made for the same. It was supported by Begunta Khanika.

Along with P. Butta that since the review by the alumni and teachers are low, so a review of overall facilities be done so that the problem of electricity, water facilities can be repaired and made functional. It would also cater to the necessity of clean drinking water. This was also supported by

the house.

Later, Dr. J. P. Konedan thanked everyone for their participation and suggestions and called an end to the meeting. Resolution adopted in the meeting are as follows.

1. Students be given opportunities, time and equipments for taking part in the extra curricular activities.
2. Review of all electrical wires and equipments along with water pipe lines.

Done
7/8/2024

08/08/22.

Meeting of Administrative Advisory Committee

Agenda of the Meeting

1. Taking of the Chair by Chairperson.

2. Objectives of the meeting.

3. Reading of feedback Report.

4. Discussion on the feedback Report.

5. Remarks of the Chairperson.

6. End of the meeting.

Signatures of the Participants.

1. Dr. Jyoti Prasad Kumar, Chairman.

2. Dr. Anant Kumar Baruah

3. Dr. Prasanta Dutta

4. Dr. Smrity Releha Goswami

5. Navajit Dutta

Proceeding.

A meeting of the Administrative Advisory Committee was organised on 02/02/22 to discuss on the suggestions and feedback received from the parents, students and teachers. At the onset of the meeting, ^{Chair} Dr J.P. Kumar, Chairman and principal, ^{Academic} Advisory Committee declared the objective of the meeting and read out the feedback report. Adding to it he said although the report seems to be satisfactory but still suggestions have appeared in this regard along with there is a plenty of space to bring further development to meet the challenges of the changing scenario of the implementation of New education policy 2020.

Next, Dr Parvanta Dutta referred to the suggestion in the report that the parents, teachers and the students have unanimously suggested the improvement of the auditorium. In this regard Dr Ananta Baruah said that Auditorium of the College needs permanent sound system, along with proper lighting facility on the stage. On this Dr J.P. Kumar had accepted the same and promised to do the same.

Next, Dr Dipankar Gogoi suggested to the House that since the government of Assam have declared recruitments will be made and openings will be filled up through competitive

examination, the college could arrange for free coaching classes for the upcoming competitive examination. This proposal was ~~very~~ supported by the members in the house.

Further adding to the same Dr. Smriti Rekha gogoi said that this can be achieved by bringing students to such classes with advertisements through hoarding and social media. The suggestion was accepted by the house.

After this Dr. J. P. Kumar thanked everybody for giving suggestion and finally called for the meeting end of the meeting. The resolutions are as follows.

1. The Auditorium hall to be well equipped for its functioning.
2. Organisation of coaching classes for the students to appear in the competitive examinations.

